

## Rare Species Reporting Form

NH Natural Heritage Bureau (NHB)

Please fill out this form to report the location of a rare plant or animal species to the New Hampshire Natural Heritage Bureau. Call (603) 271-2834 with any questions. Thank you!

Send form to: Amy Lamb, Data Manager  
DNCR - NHB  
172 Pembroke Road  
Concord, NH 03301  
[amy.e.lamb@dncr.nh.gov](mailto:amy.e.lamb@dncr.nh.gov)

### What and When

Scientific name:	
Common name:	
Date(s) observed:	Observer Name:
Phone #:	Email:

### Location

Town Name:
Location: GPS coordinates or polygons are preferred. Please attach GPS data in any of the following formats: <ul style="list-style-type: none"><li>• <b>shapefiles, .kmz, .kml, .gpx.</b></li></ul> For a single point, write coordinates here: Latitude: _____ Longitude: _____ Please tell us the model of the GPS unit and the datum (e.g., WGS 84 or NAD 83):
Alternatively, you may attach a map with the location marked. Be sure to include a north arrow, scale, and landmarks such as roads and major water bodies.
Directions. Write this as if you are telling someone how to get back to the exact site:

### Taxonomy

How did you identify the species? What traits helped you determine that you observed this species? What similar species did you consider and how did you exclude them? <ul style="list-style-type: none"><li>• <b>Photos showing key characteristics are required.</b></li><li>• A specimen may be needed to document a new plant population; however, an entire plant should <u>never</u> be collected if there are &lt; 20 plants present.</li></ul>
Certainty of ID (1 = dubious, 5 = absolutely positive):
If a specimen was collected, write the collector's name, collection #, and where the specimen is stored:

## Biology

\* **Number:** If there are less than 50 plants, please count them. If there are more than 50, you can still count them, OR you can estimate (e.g., 150-200). Individual plants are not always easy to distinguish; please be sure to note if you are counting flowering stems, clumps of plants, or distinct/separate individuals.

**Distribution:** How are the plants distributed, and in how large of an area? For example: "In a tight clump about 2 feet square" or "Scattered over a 30 x 60-foot area".

**Reproduction:** The number or percentage of plants with flowers, fruit, and seed. You may also note if there are any plants that are immature.

**Local surroundings:** What do you see when you look around the area? Is it a forest, a steep slope, or the middle of a swamp? What are the most common plants, including tree species?

## Conservation Status (if known)

\* **Land ownership:**

Name of landowner (private) or area (if public):

Phone number or email address of landowner (if known):

Is the landowner aware that you are reporting this find to NH Natural Heritage?  Yes  No

Records reported to NHB without landowner permission cannot be added to the NHB rare species database.

**Threats and Management Comments:**

Please include any factors that indicate how secure the occurrence is. For example: evidence of disturbance, potential impacts from a proposed project, invasive species, landowner is interested in protecting it, etc.