



Landowner request for NH Natural Heritage Bureau data

The NH Natural Heritage Bureau (NHB) maintains a database of known locations of rare species and exemplary natural communities. Landowners can request a check of the database to find out whether any known locations have been mapped on their property. An agent acting for a landowner can make this request on the landowner's behalf. However, the landowner must be aware of and approve of the request.

The results from this "Landowner Request" cannot be used to satisfy permit or regulatory requirements, since the results are limited to NHB records within property boundaries. To get a NHB letter for permits, use the online [DataCheck Tool](#) or a request form, both available at the [NHB Datacheck](#) page of the NHB web site.

If there is a rare species on private property, will NH Natural Heritage know about it? Probably not. Most areas of the state have never been checked for the presence of rare species. A field survey is the best way to determine their presence. We provide a list of all known rare species within one mile, as a guide to what *could* be on the property.

What does it mean if NHB does have a record on a particular property? A rare species or natural community was once observed in the vicinity and reported to NHB. The 'Year' column tells when it was last observed.

Call NHB Data Manager (271-2823) with questions regarding rare plants and exemplary natural communities, or NH Fish & Game (271-2461) with questions regarding rare animal species.

Landowner: Name: _____
Mailing address: _____
Phone number: _____
E-mail address: _____

Requested by: Name: _____
Organization: _____
Mailing address: _____
Phone number: _____
E-mail address: _____

Location of the Property Town: _____
Tax Map(s) & Lot #(s): _____

A map must be provided, with the property clearly marked. We prefer GIS shapefiles* (NH State Plane, NAD 83) or USGS topographic maps (such maps can be printed from the web, e.g., at [NH Fish & Game Topo Mapper](#)). Tax maps can be used **only** if they include clearly marked road intersections.

*If a shapefile is provided, what is the file name?: _____

I affirm that I am authorized by the landowner(s) to make this request on their behalf and that I am authorizing NHB to release the data.

Name (type or print): _____ **Date:** _____

Requests can be submitted by e-mail, fax, or mail:

E-mail: LandOwner.Inquiry@dncr.nh.gov

Fax: (603) 271-6488, Attn: Data Manager

Mail: DNCR – NHB
NHB Landowner Requests
172 Pembroke Rd
Concord, NH 03301

*Please note new Agency acronym
in email and mailing addresses.*

Requests will usually be processed within 5-10 business days of receipt.

Results will be returned via e-mail if an e-mail address is provided above, otherwise through the US postal service.